



Srisongkramwittaya School Announcement

No. 41 /2025

The Recruitment of a Full Time Foreign Teacher

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Srisongkramwittaya School, The Secondary Education Service Area Office Loei Nongbualamphu, announces the Recruitment of a Full Time Foreign Teacher of the school year 2025 as following:

1. The Teacher Position:

1.1 Foreign teacher for teaching English 1 position

2. Salary

25,000 Baht/Month

3. Contract Period

May 1st, 2025 – March 31st, 2026 (an 11-month contract)

4. Qualification for the Applicants Include:

4.1 General Qualifications:

- 1) Male/Female aged 23 – 50 years old
- 2) The applicant should be native speakers from 5 countries, including the United Kingdom, United States of America, Canada, Australia, and New Zealand or foreigners who use English as a second language such as Netherland, Sweden, Ireland, France and Philippines or foreigners who have experienced studying in a country using English as a main language.
- 3) The applicant must be foreigner who is qualified with the Ministry of Education and the Teachers' Council of Thailand qualifications.
- 4) The applicant must be good personality and must follow the school policies and management.
- 5) The applicant must be good health or must not be congenital disease that require regular medical attention.
- 6) Does not have a criminal record.

4.2 Specific Qualifications:

- 1) The applicants must hold minimum bachelors's degree or higher.
 - 1.1) English Teacher
Bachelors's degree in English Teaching or any related field.
- 2) The applicant must have a foreign teacher's license and be registered to receive a teacher license or qualified to apply for a teaching license by teachers' Council condition.

3) The applicant has a passion for teaching profession, be responsible, diligent, polite and patient.

4) The applicant is required to teach at least 20 hours a week.

5) The applicant is required to design the teaching materials, lesson plans, exercise papers or an assignment and evaluate students according to the school policy.

6) The applicant can do the students evaluation report by Bookmark system.

7) The applicant can work or coordinate with Thai teachers from 7.30 a.m. – 4.30 p.m.

8) If a foreign teacher is sick or has various duties and can not work, must inform to the head of foreign language department 1 day advance notice.

9) The applicant participate with Thai teachers in organizing activities in various school festivals and can perform other duties as assigned by the school.

Remark: If the applicant has at least 1 year experience in teaching (working certificate is needed) will be given special consideration.

5. Recruitment

5.1 Require Document

- 1) An application form
- 2) Two recent 1.5 inch photos, without black eye-glasses or hats, not older than 6 months
- 3) A copy of passport and visa
- 4) A copy of certificate
- 5) A copy of education Transcript
- 6) A copy of foreign professional teaching license or teaching permit without foreign professional teaching license
- 7) A copy of working certificate is needed (if any)
- 8) A copy of other documents if available: Change of name

Remark: Please bring the original documents on the selection date.

5.2 Date of Application

Applications can be presented from March 24th, 2025 to March 30th, 2025. Send Application online in Google Form (<https://forms.gle/jiKfrHom7izsbR3u9>).

5.3 Announcement for the List of Qualified Applicants

The qualified applicants will be announced on April 1st, 2025 on website www.srisongkram.ac.th

5.4 Date, Time, and Place for the Interview and Demonstration

The interview and teaching demonstration will be held on April 3rd, 2025, at the fifth building in Room No. 535 at Srisongkramwittaya school. (09.00 – 12.00 a.m.)

Date	Topic	Time	Score
April 3 rd , 2025	1. Teaching Demonstration	09.00 – 10.30 a.m.	50
	2. Interview	10.30 – 12.00 a.m.	50
Total			100

5.5 Criteria

The applicant must pass the interview and demonstration 50% and select those who received the total score arrange in descending order according to the number of applicants. If the selection test scores are equal, the committees will consider as following:

- 1) Teaching Demonstration
- 2) Interview
- 3) Experience in teaching

5.6 Contract Condition

Applicants for selection are responsible for verifying and certifying that they: Has general qualifications and have specific qualifications for the position according to the actual recruitment announcement If there is a mistake made by the applicant for any reason, this application and selection shall be considered as cancellation.

6. Announcement of Selection

The selected applicants will be announced on April 4th, 2025 on website www.srisongkram.ac.th

7. School Contract Cancellation

- 7.1 The selected applicant has already been hired.
- 7.2 The selected applicant has already left the position.
- 7.3 The selected applicant does not report for employment on time. (April 30th, 2025)
- 7.4 The selected applicant can not perform duties according to the schedule for which he or she was hired.

8. School Contract Condition

8.1 The successful applicant must sign the school contract on (April 30th, 2025, at the first building in Inthanin Conference Room at Srisongkramwittaya school. (09.00 – 12.00 a.m.)

8.2 The school offers a 11-month contract (from May 1st, 2025 – March 31st, 2026)
The successful applicant will start working on May 1st, 2025

8.3 At the end of the year, the employment contract is completed (March 31st, 2026), Performance will be evaluated. After passing the performance evaluation Therefore, a continuous employment contract will be created.

9. School Contract Document

The successful applicant must sign the school contract on April 30th, 2025 and submit the following documents:

- 1) Two recent 1.5 inch photos, without black eye-glasses or hats, not older than 6 months
- 2) A copy of passport and visa
- 3) A copy of certificate
- 4) A copy of education Transcript
- 5) A copy of foreign professional teaching license or teaching permit without foreign professional teaching license
- 6) A copy of working certificate is needed (if any)
- 7) A copy of other documents if available: Change of name (if any)

Announce on March 21st, 2025



(Mr. Chakrapong Thalaengkan)
Director of Srisongkramwittaya School



Schedule for The Recruitment of a Full Time Foreign Teacher
Srisongkramwittaya School Announcement
The Secondary Education Service Area Office Loei Nongbualamphu

Date	Activity	Time	Remark
March 24 th , 2025 to March 30 th , 2025	Online Application	-	
April 1 st , 2025	Announcement for the List of Qualified Applicants	-	www.srisongkram.ac.th
April 3 rd , 2025	- Teaching Demonstration - Interview	09.00 – 10.30 a.m. 10.30 – 12.00 a.m.	The fifth building Room No. 535 Srisongkramwittaya school
April 4 th , 2025	Announcement of Selection	-	www.srisongkram.ac.th
April 30 th , 2025	School Contract	09.00 – 12.00 น.	The first building Inthanin Conference Room Srisongkramwittaya school

Remark : Sending the application form and more documents here.

